



CSRC Board of Directors  
Conference Call

DATE: Jun 24, 2019  
APPROVED: September 9, 2022

<b>Present:</b> Michael Madison, Wayne Walls, Mark Goldstein, Tom Wagner, Rob Bautista, Mark Martinez, Barish Erenler <b>Non-Voting:</b> Phil Porte, Executive Director, Sherri Blansfield, Gabriel Rodriguez <b>Guests:</b>		<b>ABSENT:</b> Jeffrey Davis, Sherleen Bose, Donna Murphy, Paul Casillas, Matthew Mendoza
FACILITATOR: Michael Madison (Chair)	NOTE TAKER: Wayne Walls	TIMEKEEPER: Wayne Walls
TOPIC / AGENDA	DISCUSSION / CONCLUSION	ACTION / FOLLOW UP
CALL TO ORDER	Meeting called to order at 8:06 PM	
QUORUM ACHIEVED	<b>YES</b> or NO	
MEETING PURPOSE	Board of Directors Conference Call	
DISCLOSURES	Conflicts of Interest Disclosures Michael Madison, Flexicare employee, Blackhagen Design, Consultant, no conflicts Wayne Walls, Owner D&W Resolution Management, LLC, no conflicts Mark Goldstein, RCB of CA, no conflicts Tom Wagner no conflicts Rob Bautista no conflicts Mark Martinez, no conflicts Barish Erenler – joined call later and no opportunity to provide disclosure.	
AGENDA ITEM #1: Approval of Minutes BOD Meeting June 3, 2019	Minutes amended to remove reference to an injury sustained by a BOD member who has not been participating.	Motion to accept minutes of BOD Meeting on June 3, 2019 2:13PM, as amended. T. Wagner/2nd M. Martinez



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		Motion carried
AGENDA ITEM #2: BofA Credit Card	President reported on problems w/ the BofA credit card of AARC not able to make charges. Found old card has not been closed This is a BofA problem. We have informed AARC	
AGENDA ITEM #3: Convention Recap	Phil reported on the financials from the convention Revenues approximately \$146K Expenses approximately \$103K of which \$87K was hotel expense Net is approximately \$43K Note – There are some small bills like expense reports etc. that are tricking in. Room list has been sent to Program Chair and awaiting verification. \$40K was paid to Pechanga leaving approximately a \$9K balance.	Full report to be submitted by 6/30/19
AGENDA ITEM #4: HOD Resolutions	Delegate reported that 3 resolutions supporting and encouraging student involvement and research will be presented at the Summer Forum.	Motion to allow the Delegate to vote according to their conscious at the Summer Forum HOD meeting. T. Wagner/2 <sup>nd</sup> R. Bautista Motion carried
AGENDA ITEM#5: Donation to AARC Disaster Relief Fund	Request for CSRC \$1K donation check for presentation at the HOD meeting. Treasurer stated the funds have been	Executive Director will cut a check to the AARC Disaster Relief Fund in the amount of \$1,000. Check to be mailed to T.



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	allocated in the budget, hence has approval already.	Wagner, Delegate for presentation in the HOD meeting at Summer Forum.
AGENDA ITEM #6: Appointment to CRCF	The President is recommending that Donna Murphy be seated on the CRCF BOD to fill Elizabeth Garrity's seat. Elizabeth is stepping back, however will continue w/ CRCF and oversee awards.	Motion to support the appointment of Donna Murphy to the CRCF BOD. R. Bautista/2 <sup>nd</sup> T. Wagner Motion carried
AGENDA ITEM #7: GRQ Contract Workgroup	The President has selected a group of BOD members to review the GRQ contract which commenced 1/1/9 and expires 8/31/19. The work group will review and make recommendations for the next 12 months 9/1/19-8/31/19 and will likely contain an "Evergreen" clause. President will send the contract to the voting BOD for review and subsequent approval. Plan to have the contract ready for signing prior to 3/31/19 expiration date. Selected members of the work group; Wayne Walls, Mark Martinez and Matthew Mendoza	Motion to accept a GRQ contract review work group consisting of Wayne Walls, Mark Martinez and Matthew Mendoza. T. Wagner/2 <sup>nd</sup> M. Goldstein
AGENDA ITEM #8: Revised Expense Voucher Form	The Expense Voucher form had to be revised because the original was not transitioned over from the prior AMC. In February, there was a need to remove the	Motion to approve/adopt the revised Expense Voucher form. W. Walls/2 <sup>nd</sup> T Wagner Motion carried



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	old CSRC address and add the new one. We were unable to edit the PDF document posted to the website. Also, there were a couple of functionality components on the old form that needed updating.	
AGENDA ITEM #9: Ohio State University/ Wexner Medical Center	They are requesting the CSRC to email blast CA RCPs an advertisement to our membership to recruit applicants. This is time sensitive and the CSRC has no policy or fee schedule for this type of request. This requires BOD action. Executive Director stated there is minimum cost associated. Implied that if offered free of charge, other states/entities would solicit free advertising.	Motion to help Ohio state with their advertising after we construct a fee schedule and invoicing worked out. T. Wagner/2 <sup>nd</sup> R. Bautista Motion carried
8:35PM	Rob Bautista had to leave the call.	It was identified as a point of order, that we no longer had a quorum and no more business could be conducted and voted upon.
General Announcements	President reminded everyone of the upcoming August CSRC BOD Orientation/Workshop on 8/3-4/2019. Will plan on starting on 8/3 @ 10:00AM and end on 8/4 @ approximately 3:00PM. Request from BOD for specific	



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	topics/issues to be incorporated. Please recommendations to the President.	
	<p>Judicial Committee Report. Tom Wagner read a statement from the Judicial Committee matter. He requested they be incorporated into the minutes.</p> <p>“Reported to the Board June 24, 2019 The Judicial Committee has convened and fully considered a complaint recently submitted regarding the self-nomination of Board members to the California Respiratory Care Board. Issues involve the nonconformance to the list of candidates vetted by the board for nomination, and concerns about the increased exposure the CSRC faces regarding conflicts of interests.</p> <p>The Policies and Procedures (and possibly the Bylaws) will be amended to reflect the position of the Board. Suggested revisions will be brought to the Board for Review.</p>	<p>Tom Wagner was requested to email the statement to Wayne Walls (Note Taker) to add to these meeting minutes.</p>



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	<p>While these revisions are being crafted, I will (motion) will request the following statement to reflect the will of the Board:</p> <p>“Whereas, it is in the best interest of the CSRC to prevent and not create potential conflict of interests with any other organizations, elected CSRC BOD members must not concurrently serve on the CSRC Board and serve with other interacting organizations.”</p>	
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