



## CSRC: Board of Directors Meeting

DATE: September 23, 2023  
**APPROVED: December 9, 2023**

<b>PRESENT VOTING MEMBERS:</b> Jolene Burgess, Theresa Cantu, Krystal Craddock, Jacqueline Crum, Bob Demers, Mark Martinez, George Rice, Cara Cunningham, Graham McDougall, Kristin Vernocke, Amanda Albee, Bob Demers.  <b>PRESENT NON-VOTING MEMBERS:</b> Katie Sabato, Naomi Bugayong, Mel Welch, Patrick Tobin, Mel Welch, Barish Erenler, Ashley Sandoval  <b>GUESTS:</b> Michael Madison		ABSENT: Rob Bautista, Jeff Majdail, Diana Day, Mike Terry, Michael de Peralta, Marianne Shaw, Gary Phelps. EXCUSED: Ramona Burke.
FACILITATOR: Jolene Burgess	NOTE TAKER: Krystal Craddock	TIMEKEEPER: Jolene Burgess
TOPIC / AGENDA	DISCUSSION / CONCLUSION	ACTION / FOLLOW UP
CALL TO ORDER	Meeting called to order at 0906	
QUORUM ACHIEVED	YES or NO -	
MEETING PURPOSE	Full Board Quarterly Meeting	
DISCLOSURES		
AGENDA ITEM 1: Approval of Minutes	Approval of 6/19/23 Minutes/Confirmation approval of e-vote motions	<b>**George Rice makes the motion.</b> Mark Martinze seconds.  Motion carries.
AGENDA ITEM 2: President's Opening Remarks	Swearing in of new board – Oath of office, tobacco pledge, conflicts of interest	
AGENDA ITEM 3: Consent Agenda	Motion to approve consent agenda that was emailed in the board book on 9/22.	<b>**George Rice makes the motion.</b> Krystal Craddock seconds.
AGENDA ITEM 4: Live Reports	<b>NCR</b> – Mark has been getting into the NCR schools. Spoke about the sputum bowl. Looking for a date to hold a regional qualifier. Making sure hospitals and data base is correct. Met with Donna at Butte College to get an event done there. Recruiting for VP.	



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	<p><b>CCR</b> – Meeting with Theresa and Jolene to plan stuff moving forward such as filling CCR seats and an event in May. Perhaps an event at a local school.</p> <p><b>IER</b> – Need to meet with Jolene I did not have a report off, so it is unclear what is expected. Needs to appoint seats. IER is underrepresented. Kristen's focus is to build up membership and have events, get more involvement.</p>	
AGENDA ITEM 5: Financial Review	<p>Motion to open the discussion of the 2024 proposed budget. Discussion as follows:</p> <ul style="list-style-type: none"> <li>• Kristen worried about the facilities cost. Jolene explained that Dave does a great job at negotiating, and we're locked into these locations while shopping around.</li> <li>• George investigated a new casino location at Hard Rock in Wheatland. Suggests Dave looks into it. It would be back in the state of California.</li> <li>• Mark Martinez to speak with chamber of commerce to see what event centers would offer assistance at a lower price point.</li> </ul> <p>Motion to accept the 2024 budget with the amendment to create a new line item for Northern California event rather than it being in the budget for GBAR.</p>	<p><b>**Krystal makes motion, George Rice seconds. Motion carries.</b></p> <p><b>**George Rice makes motion. Bob Demers seconds. Motion carries.</b></p>



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<p>AGENDA ITEM 6: Actionable Items from Board Reports</p>	<p><b>SDR requesting funding for RCW</b> – Each region has a small budget for local activities and such. Jolene to get the form out to the region presidents. No motion necessary.</p> <p><b>CSRC Strategic Planning</b> – A diverse group of RT's who meet every other week for a period of time. Have 3 SMART goals that came out of that. This was prompted by the AARC release of the strategic plan. Plan presented to the BOD to. Motion to approve the CSRC Strategic Plan as presented.</p>	<p>**George Rice makes the motion. Krystal Craddock seconds. Motion carries.</p>
<p>AGENDA ITEM 7: "News from the Front Lines"</p>	<p><b>Professional Advancement</b> - Working with GA on APRT in CA</p> <p><b>Education Committee</b> - Preceptor Course. A lot of individuals have put together the course and did a fantastic job. Personalized Education Evidence-based Preceptors (PEEPs). Urgency to get this out and approved because preceptors can start collecting their preceptor hours on 10/1. Katie thinks we can generate membership and revenue. AARC course is a package that must be purchased by a department to share with staff. Ours is individual. We will not make the 10/1 date, but our goal is 10/14. This course is good for 4 years. I need some reviewers to look at the 9 chapters to look at the 2-hour class. Need reviews back by 10/4. Barish, Kristin, Ashley Sandoval, and Jolene volunteer as reviewers. Mona and Naomi going to get this information out to the schools this week. Katie</p>	



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	<p>would like to rally for a live course. Get a group together to create a FAQ for preceptors.</p> <p><b>Governmental Affairs</b> -Hill Day 2023 on 9/26 &amp; 9/27.</p> <p><b>Programs Committee</b> – Delmy stepped down as chair and Theresa has stepped up. Discussion was had to move the conference up a day, but golf cannot move due to cost. CSRC conference in Pachanga will be 3/19-3/21. Only sponsored speakers for this event.</p> <p><b>CRCF Update</b> – MOU needs to be reviewed with suggestive edits. Once the President reviews it will be sent to the board for approval.</p>	
AGENDA ITEM 8: Old Business	<p><b>Social Media</b> – Working on removing the region pages on FB and seeing how we can move all members to the general CSRC FB page.</p>	
AGENDA ITEM 9: New Business	<p><b>Chairs and Committee changes</b> – Motion to combine the C&amp;O committee with the membership committee. Changing forms to be user-friendly</p> <p><b>Auditing and Editing P&amp;P Manual</b> – Jolene to find a chair and start a committee to review the P&amp;P and see what updates need to be made</p>	<p><b>**Krystal makes to motion.</b>          George Rice seconds.          Motion carries.</p>
AGENDA ITEM 10: Open Forum	<p>Need headshots of the new board members for the website. Krystal will send out an email to request this.</p> <p>Naomi requested an orientation module. Jolene to ask Jo Ann to assign to the new board members.</p>	



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	Ashley needs the region presidents to communicate with her and Barish and send events to put on social media. Need nominations for the northern chapters.	
ADJOURN	Motion to adjourn meeting.  Meeting adjourned at 1112	**George Rice makes the motion. Theresa Cantu seconds. Motion carries.