

SUBJECT: JOB DESCRIPTION – REGION PRESIDENT

EFFECTIVE DATE: 8/2007

DATES REVIEWED: 2011

DATES REVISED: 7/2016

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### **OVERALL GOAL**

The Region President is the lead steward and mentor for their region.

### **ACCOUNTABILITY**

The Region President reports to the Board of Directors and serves the regional membership.

### **OBLIGATIONS**

- Chair and facilitator of all functions, which includes social, educational and business meetings;
- Identify individuals to serve regional positions and committees based on need;
- Identify and mentor individuals for succession.

### **DUTIES**

- Conduct regular business meetings through all areas of region;
- At minimum, (1) social events and (2) half day education events each year;
- Regular with Vice President on Regional Affairs.

### **ESTIMATED TIME COMMITMENT**

- Estimated time commitment: 4-8 hours/month;
- Moderate amount of in region travel; Small amount of instate travel including overnight stays of up to 3 days at a time;
- Busiest time period: Throughout the year.

### **MINIMUM POSITION REQUIREMENTS**

- Meets requirement of Board of Directors Member;
- Qualifications: Well versed in CSRC Operations, Robert's Rules of Order, Professionalism & Professional Communication, Etiquette, and Professional Ethics;
- Experience: CSRC Region level experience.

### **METRICS**

- Membership increase 5% annually;
- Activity in 75% quadrants of region;
- Maintains activities within budget.